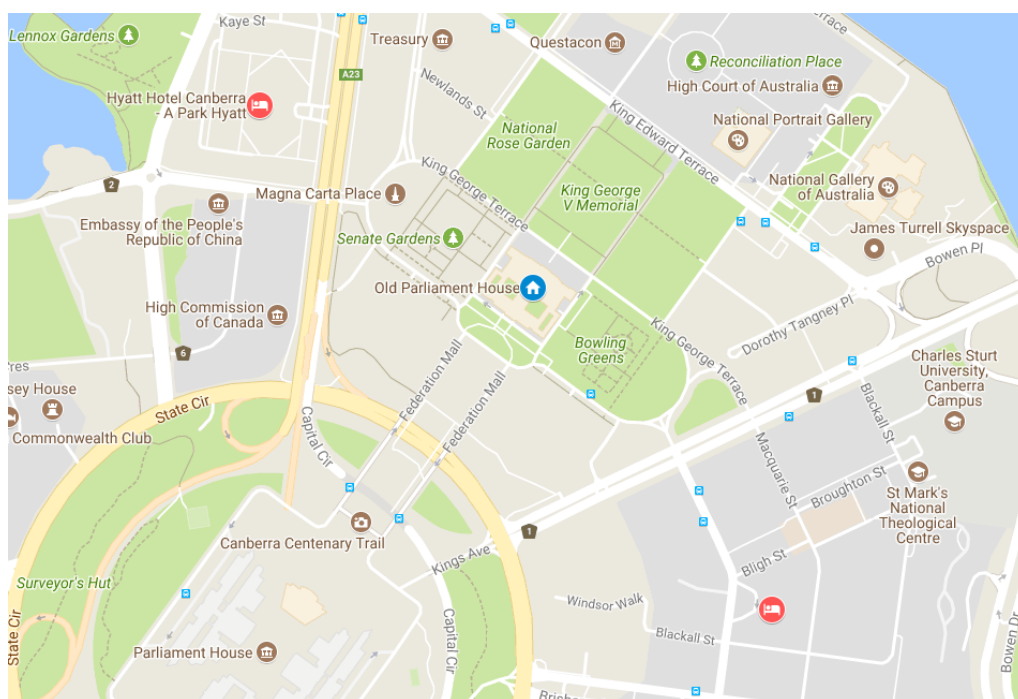




1. Symposium Location

The Symposium is being held at Old Parliament House, Canberra, Australia, located at 18 King George Terrace, Parkes ACT 2600. The Concierge Desk at your hotel will assist you with directions and transport options if necessary.

Entrance to Old Parliament House for delegates is via the Queen Victoria Terrace entrance and there is parking available at the venue.



2. Airport and Transport

Canberra's Airport is 7 kilometres from Old Parliament House, approximately 15-minutes by car. It services regional, domestic and international travellers in one building.

Airport



Canberra International Airport is 10 kilometres from the centre of the city, approximately 15 minutes by car. For more information on departures and prices please visit: www.airportlink.com.au.

ACTION Buses



Transport Canberra runs regular ACTION bus services between the Canberra Airport terminal and city bus station seven days a week. The bus numbers are **11 & 11A** and a full timetable is available [here](#). Cash fares are available and payment can be made on the bus, at time of travel. Ticket prices are:

- Adult single fare: \$4.90, daily ticket: \$9.40
- Concession, Tertiary, School Student single fair: \$2.40, daily ticket: \$4.70



Taxi

Canberra taxi cabs can take you wherever you need to go. To catch a taxi, use a taxi rank where the clearly marked cars are parked and ready for dispatch. You can also phone ahead or book online. Canberra taxis and cabs accept payment by credit cards, [Cabcharge vouchers](#), cash and electronic funds transfer. Some suggested taxi companies include:

- [ACT Cabs](#): 02 6280 0077
- [Canberra Elite](#): 13 22 27
- [Silver Service](#): 13 31 00



Uber

Uber is available from Canberra Airport. Request a pick-up or obtain an estimate from the Uber app. New users can sign up for an Uber account [here](#). Your Uber driver will pick you up from the Express Pick-up car park, located on the ground floor of the green Indoor Park, a short 20 metre covered walk from the arrivals hall. An UberX fare from Canberra Airport to Old Parliament House is anticipated to be between A\$17 and A\$22 depending on peak periods.

Follow the below steps if you would like to utilise an Uber service:

1. Download Uber on your mobile device. Simply search 'Uber' and install the app.
2. Create an account and add in your details.
3. Request when you're ready to walk outside – choose a ride option that suits your group size and luggage storage needs, and enter your pickup location in the app.
4. Exit the terminal – the pickup location will depend on the type of vehicle you select. Please refer to the instructions below to find out where to meet your driver.
5. Look for your driver – if you can't find your driver, contact him or her through the app.
6. Ask your driver to drop you off at the Old Parliament House rear entrance which is off Queen Victoria Terrace.

3. Plan your arrival to Canberra

Weather

August is Winter in Canberra and the average temperature ranges from 1 to 14 degrees celsius. It is recommended that delegates bring a jacket for the evenings and pack for warmer days with the chance of winds and rain.

*Please note the weather below is correct at time of issuing this letter but changes regularly. Click [here](#) to see current weather forecast.

WED 8/22	THU 8/23	FRI 8/24	SAT 8/25	SUN 8/26	MON 8/27	TUE 8/28
11° /0°	12° /3°	12° /3°	13° /2°	12° /3°	14° /0°	12° /2°
Mostly cloudy, a little rain	A morning shower	An afternoon shower in spots	Clouds, a little rain	Couple of thunderstorms	Times of clouds and sun	Cloudy, a shower in spots
Hist. Avg. 13°/3°	Hist. Avg. 13°/3°	Hist. Avg. 13°/3°	Hist. Avg. 13°/3°	Hist. Avg. 13°/3°	Hist. Avg. 14°/3°	Hist. Avg. 14°/3°



4. Checking in to your Hotel

For most hotels the check-in time is usually 1500 hours. Your hotel will do their best to have rooms available for early check-in, however if you wish to confirm your room for an early arrival, you will need to pre-book and pay for the room from the previous evening.

As per standard hotel policies and procedures, delegates will be required to provide a credit card or a cash bond upon check in. This is to cover any incidental charges incurred during your stay regardless as to whether your accommodation has been pre-paid in full. The hotel will place a hold on your credit card or hold the cash deposit until you check-out. Should you not utilise any incidentals during your stay the credit card will not be charged and/or the cash deposit will be returned. Please note the daily incidental charge rates will vary across hotels. Should you wish to confirm the required amount for incidental charges prior to check-in, please contact the hotel directly.

Hotel Kurrajong Canberra

8 National Circuit, Barton ACT 2600
Phone: +61 2 6234 4444
Walking time to Old Parliament House: 10 minutes

Hyatt Hotel Canberra

120 Commonwealth Ave, Canberra ACT 2600
Phone: +61 2 6270 1234
Walking time to Old Parliament House: 10 minutes

5. Registration Process

The registration desk will be located in the Members Dining Room 3 corridor of Old Parliament House. All participants must visit the registration desk to collect their Symposium materials and name badge before gaining access to the Symposium. The Symposium will begin promptly at 9:00am on Thursday 23 August 2018. All delegates are requested to be seated in the Members Dining Room 2 by 8:50am.

We encourage you to register as early as possible to allow for easy access to the opening of the Symposium.

Registration desk opening times are:

Thursday 23 August	07:30am – 17:30pm
Friday 24 August	08:00am – 16:30pm

If on arrival at the Symposium you have not paid for your registration, you will be directed to the cashier to make payment. All outstanding accounts must be settled upon registering for the Symposium. Payments onsite will only be accepted via credit card. Please arrive early to avoid any delays.

Join the Symposium conversation and #ahpa2018 via your social media platforms.

6. Dietary Requirements

If you have not already done so, please advise the Symposium Managers of any specific requests (including vegetarian requirements). All attempts will be made to meet your requirements.



7. Speaker Preparation Area

The Speaker Preparation Area is located in the rear of the main session room, Members Dining Room 2, Old Parliament House. **Session Speakers** are requested to visit the Speaker Preparation Room at least two hours before their session to ensure their presentation is uploaded and runs smoothly. Presentations may also be uploaded at the back of the room during breaks.

The Speaker Preparation Area operating hours are as follows:

Thursday 23 August	08:00am – 17:30pm
Friday 24 August	08:00am – 16:30pm

8. Symposium Program and Abstracts

The Organising Committee for the AHPA Health Promotion Symposium is very pleased to announce the detailed Symposium Program is available online. [Click here to view the detailed program.](#)

The program book you receive during registration will contain summary information on the program and sessions.

The Symposium Program commences on Thursday 23 August 2018 at 09:00am with a Welcome to Country and Symposium opening. Please be seated at least 5 minutes prior to the start of the Opening Session.

9. Workshops, Seminars and Rapid Presentation sessions

Workshops, seminars and rapid presentation sessions are part of the Symposium program and are included in the registration fee. They are running on Thursday 23 July and Friday 24 July.

Delegates need to choose and sign up for their workshop of choice following registration. There will be a dedicated desk for delegates to sign up and register for workshops during the Symposium. Places are limited, and you can only attend your nominated workshop / seminar.

10. Trade Display and Posters

The Trade Display will be located in the Old Parliament House foyers. All delegates are encouraged to visit the exhibits and meet with the exhibitor representatives to experience the products and services on offer.

The Exhibition will be open during the following hours:

Thursday 23 August 2018	08:30am – 17:30pm
Friday 24 August 2018	08:30am – 16:30pm

All refreshment breaks will be held in the Exhibition area providing maximum networking opportunities for delegates and exhibitors.

Posters will be setup within the Exhibition area. All attendees are encouraged to visit the poster displays during any catering breaks.



11. Photography and Filming

Delegates are advised that segments of the Symposium may be filmed or photographed during the Symposium. The appropriate *authority to publish* permission applies. If you do not wish to be filmed or photographed, please advise the operator and move out of camera range.

12. Fun Food and Drinks @ QT Speakeasy

Date: Thursday 23 August 2018
Time: 1900 - 2300
Venue: Lucky's Speakeasy, QT Hotel Canberra
Dress: Smart casual attire – jeans without rips are accepted.
Tickets: A\$45.00 (includes GST). Tickets are not included with registration fee and may be purchased at the Registration Desk, subject to availability.

Awards will be presented at 1915 prior to food service.

13. AHPA is Eco Friendly

The AHPA Health Promotion Symposium is an environmentally conscious Symposium. Participants are encouraged to bring their own satchel bags to the Symposium. Water jugs will also be available so please bring your own water bottle to use.

14. Evaluation

All Symposium delegates are encouraged to complete the Symposium evaluation which will be issued electronically following the conclusion of the Symposium. Your evaluation of the Symposium will be important in planning for future events. Please complete your evaluation of the AHPA 2018 Symposium online.

We wish you a safe journey and we look forward to welcoming you to AHPA Health Promotion Symposium.

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Website: www.ahpa2018.com.au

AHPA respectfully acknowledges Aboriginal and Torres Strait Islander peoples as the First Australians. We pay our respects to elders past and present.



15. Symposium Sponsors & Exhibitors

The Organising Committee for AHPA's Health Promotion Symposium extends its appreciation to the following sponsors for their invaluable commitment and support.

Gold Sponsor



Indigenous / Student Scholarship Sponsor



Aboriginal Health Workshop Sponsor



Exhibitors

